PERSON SPECIFICATION

**COVER SUPERVISOR**

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| Experience | * Successful recent experience working with children of relevant age |
| **Qualifications** | * Good literacy and numeracy skills * Good general standard of education |
| **Knowledge & Skills** | * Basic knowledge of first aid * Understanding of relevant polices/codes of practice/legislation * Working knowledge of ICT to support learning * Ability to apply behaviour management policies and strategies which contribute to a purposeful learning environment |
| **Aptitudes** | * Work effectively as part of a team and contribute to group thinking, planning etc. * Effective time management * Build rapport with adults and children * To be flexible * Follow instructions accurately * Use own initiative and work independently * Excellent communication skills with adults and children, verbally and in writing * Motivate, inspire and have high expectations of pupils * Creative approach to problem solving * Ability to adapt quickly and effectively to changing circumstances/situations * Work calmly under pressure * Committed to personal and professional development * Ability to critically evaluate own performance * Awareness of, and commitment to, equalities issues |