PERSON SPECIFICATION

**COVER SUPERVISOR**

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| Experience | * Successful recent experience working with children of relevant age
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| **Qualifications** | * Good literacy and numeracy skills
* Good general standard of education
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| **Knowledge & Skills** | * Basic knowledge of first aid
* Understanding of relevant polices/codes of practice/legislation
* Working knowledge of ICT to support learning
* Ability to apply behaviour management policies and strategies which contribute to a purposeful learning environment
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| **Aptitudes** | * Work effectively as part of a team and contribute to group thinking, planning etc.
* Effective time management
* Build rapport with adults and children
* To be flexible
* Follow instructions accurately
* Use own initiative and work independently
* Excellent communication skills with adults and children, verbally and in writing
* Motivate, inspire and have high expectations of pupils
* Creative approach to problem solving
* Ability to adapt quickly and effectively to changing circumstances/situations
* Work calmly under pressure
* Committed to personal and professional development
* Ability to critically evaluate own performance
* Awareness of, and commitment to, equalities issues
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